

Supplier self-assessment



Supplier information

Registered company name (company)			
Street & no. or post office box			
Postcode		City	
State		Country	
Telephone			
VAT identification number		D-U-N-S-number	
Tax identification number			
Commercial register number		EORI number	
IBAN		BIC	
QR-IBAN*			
<i>*optional for Switzerland</i>			
	Turnover last financial year (€)	Number of production sites	Number of employees
Global			
Germany & Switzerland			
	1	2	3
Name your 3 largest customers*			
Name you 3 largest competitors*			
<i>*optional</i>			

Business classification

Manufacturing (industry, crafts)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Services	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Trading Company	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Contact details

	Name	Email	Telephone
Main contact person			
Internal sales			
Technical contact			
Quality management			
Finance			

Quality management

Is there a quality management system in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the system reviewed at regular intervals?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there an independent quality control system?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a quality manual/management documentation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you regularly check the quality of the products?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a flow chart showing the key steps?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are goods receipt inspections carried out?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are inspections carried out before, during and after production?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any further final checks?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
How are the examinations documented?		
Are failed examinations documented?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are internal audits carried out?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are the results documented and analysed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are corrective measures implemented and reviewed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a CIP (continuous improvement process) system in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you able to identify the product at any time?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you test the system (traceability) regularly?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you supply us with products that fall within the scope of the EU Regulation on deforestation-free supply chains (EUDR) and for which you yourself, as a distributor within the meaning of the EUDR (i.e. you are placing these products on the EU market for the first time)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes: Please then inform us about all affected products and the associated EUDR certificates.		
Do you supply us with products or packaging that fall under the EU Packaging Regulation PPWR (Regulation (EU) 2025/40) and for which you yourself are considered the manufacturer/producer or the first placing them on the market within the meaning of the PPWR?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes: Please inform us about all affected packaging or products and the associated PPWR certificates.		

Certifications & Corporate Social Responsibility

☐ ISO 9001 ☐ ISO 14001 ☐ OHSAS 18001 ☐ ISO 5001 ☐ ISO 27001

☐ BRCGS ☐ FSSC22000

☐ FSC – Forest Stewardship Council

☐ EMAS – Eco Management and Audit Scheme

☐ EcoVadis (please share rating via Ecovadis platform)

EcoVadis rating (0-100):

☐ Further CSR ratings

☐ GFSI, pest control, waste disposal services, etc.:

→ Please send us all certificates by email.

Purchasing

Has the DS Smith Global Supplier Standard (GSS) been signed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are supplier evaluations conducted?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there internal procurement guidelines?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you process personal data for us within the scope of our business relationship (e.g. in the context of services or as a processor) and do you fully comply with the requirements of the GDPR?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes: We will conclude a data processing agreement (DPA) in the event of an assignment.		
Is there a business continuity management plan in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is a Corporate Social Responsibility (CSR) rating tool implemented?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Name

Title

Date

X

Signature

We thank you for your efforts and look forward to working with you.

